

# Daffodil International University (DIU)

Daffodil Smart City, Birulia, Savar, Dhaka-1216, Bangladesh

## Memorandum

**Ref** : DIU/Reg./Memo/01/2023/1382-160

**Date** : 3<sup>rd</sup> May, 2023

**From** : Registrar

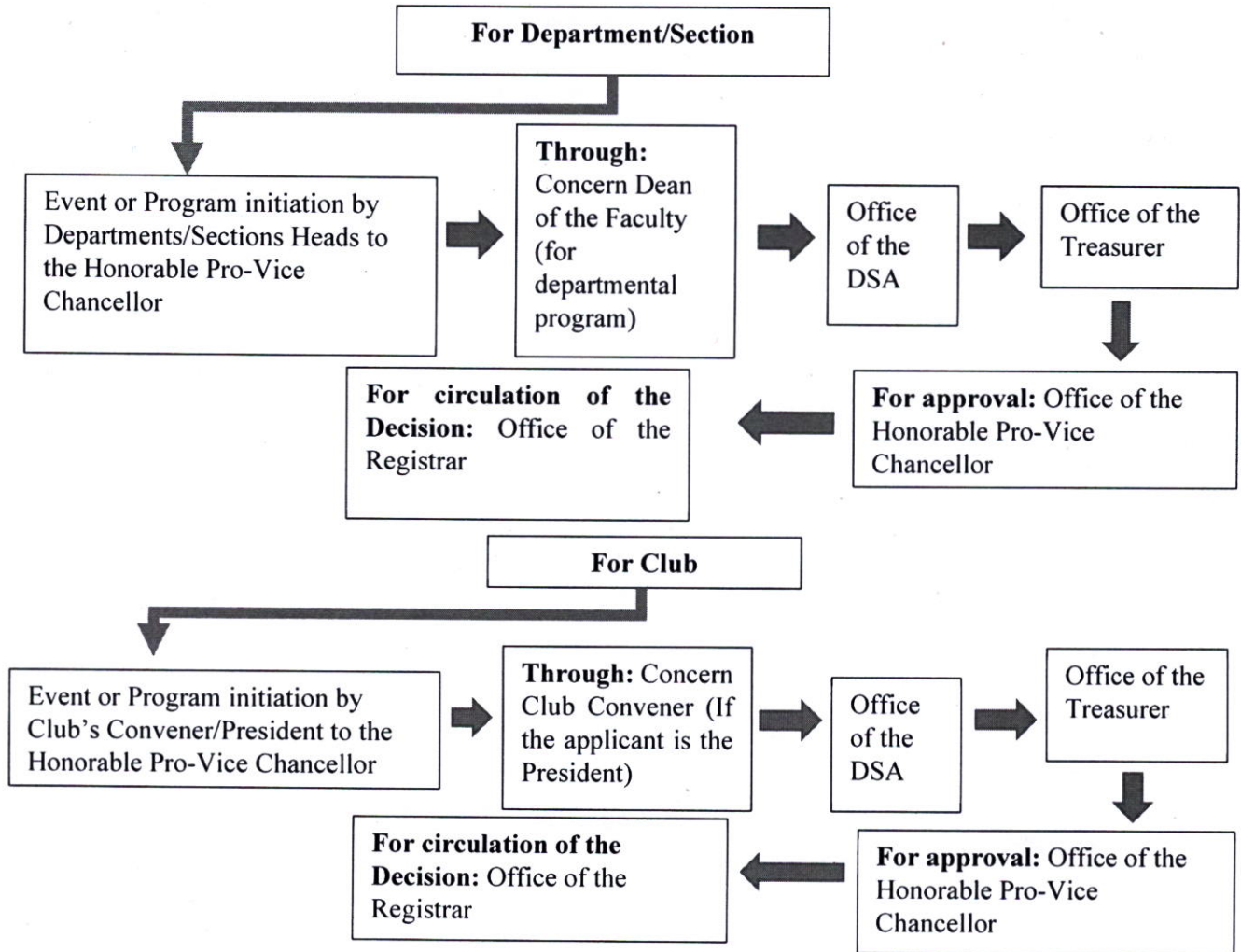
*03/05/23*

**To** : All the Faculty Members  
All the Administrative Employees

**Subject: Approval of the process of Event or Program**

### **Description:**

As approved by DIU management, I am directed to inform you that from now the approval process of the **Event or Program** will be as follows:



CC:

Honorable Vice Chancellor  
Honorable Pro-Vice Chancellor  
Honorable Treasurer  
Dr. Mohamed Emran Hossain, Member of BoT  
Dean, Academic Affairs  
Dean of the Faculties  
Director, Students Affairs  
Office of the Honorable Chairman  
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